

**Marine Corps Logistics Command (MARCORLOGCOM)  
Intermediate-Level Supply Chain Management Study (ILSCMS)  
Methodology**

**Purpose:** The Deputy Commandant for Installation Logistics has directed the Marine Corps Logistics Command (MARCORLOGCOM) to evaluate and recommend improvements to the current retail supply functions, processes, and Supporting Establishment (SE) infrastructures relating to intermediate-level inventory management in support of permanent and Operating Force occupants. Current intermediate-level inventory management within the Marine Corps is performed differently across the Marine Corps enterprise. Different processes and systems are used by the various garrison activities aboard the Marine Corps supporting establishments (SE) to manage intermediate-level inventory and it is unclear how many of these inventories exist. Based on these facts and the ever-growing need to improve efficiency and effectiveness, MARCORLOGCOM will conduct an enterprise-wide study to baseline the “as-is” process and to develop recommended courses of action.

**Design:** The Marine Corps Logistics Command’s ILSCMS Working Group (ILSCMS-WG) will conduct data calls and on-site data collection in order to baseline the current as-is retail supply processes with an emphasis on supply classes I, II, IV and IX, and develop recommended courses of action for standardization and potential reduction of infrastructure based on analyses of gathered data.

**Objectives:**

1. Identify similarities and differences of inventory methodology and support relationships currently underway at selected bases and stations.
2. Identify costs (manpower and dollars) associated with selected inventories at these bases.
3. Compare manpower, costs, and customer satisfaction among these bases and stations.
4. Take into consideration the pending Support Establishment Installations Regionalization effort currently underway.

**Subjects and Participants:** The Direct Support Stock Control Facilities (DSSC), Consolidated Issue Facilities (CIF) and supply support activities within the Force Service Support Groups (FSSG) at Marine Corps Installations East, Marine Corps Installations West, National Capitol Region (NCR), and Marine Forces Pacific (MARFORPAC) will be the subjects of the study. Senior-ranking officers will be contacted and/or visited prior to data calls or on-site visits. MARADMIN 531/05 (CMC Washington DC 092152Z Nov 05) has been published authorizing the study. The Business Performance Offices (BPO) and Logistics Modernization Teams (LMT) in each region will assist the working group with data collection, based on availability. The following will be the high-level scope of the study at each site.

1. DSSCs – All issue points
2. CIF
3. FSSGs – SASSY Management Units (SMU), General Accounts, Storage, Repairable Issue Point (RIP), Deployed Support Units (DSU), and Initial Issue Provisioning

**Instruments:** A standardized checklist has been developed to gather current process data, inventory data, manpower data, workload data, footprint data, current initiatives, customer satisfaction information, and cost data. The checklist format for gathering data ensures the same information is collected at each geographical site.

**Procedures:**

A working group of 6-10 individuals composed of MARCORLOGCOM personnel and contractors, will issue data calls and make on-site visits to the above listed locations between the months of November and February. Data call and site visit itineraries are listed in attachments 1 and 2.

A data collection checklist (see attachment 3) will be provided to the Business Performance Offices prior to each visit to begin the data collection process. The team will spend several days at each location talking with the designated subject matter experts, mapping supply processes and finalizing the data collection process.

Upon completion of the data collection process, the data will be analyzed, alternate courses of action developed, and a final report submitted to Headquarters Marine. Participants will be given the opportunity to see the final report.

In Process Reviews (IPR) and other communication instruments will be implemented and used throughout this study (see attachment 4) to ensure open lines of communication between the study team and the stakeholders.

**Deliverables:**

1. As-Is Baseline
2. Customer Input
3. Recommended Courses of Action
4. Record of on-going initiatives at each site

**Attachments:**

- Attachment 1 - Data Call Request Schedule.
- Attachment 2 - ILSCMS-WG Travel Schedule
- Attachment 3 - Data Call and On-Site Questions Checklist
- Attachment 4 - Communication Plan